BROOKEVALLEY

INTERNATIONAL SCHOOL

"Pathways to Excellence"

FEE STRUCTURE & FINANCIAL GUIDE

Pre & Primary School
Academic Year 2026-27

Table of Contents

Our Philosophy On Fees ---- 2

Tuition Structure & Payment Options ---- 3

Fee Structure ---- 4

Age Chart ---- 5

What The Fees Includes ---- 6

Additional Fees ---- 6

Fees Policy ---- 7

Sibling Benefit ---- 10

Payment Commitment ---- 10

Flexibility With Responsibility ---- 11

Important Policy Principles ---- 11

The Brookevalley Difference ---- 11

Our Philosophy On Fees

At Brookevalley International School, our fee structure reflects far more than the cost of schooling, it reflects our **commitment to quality, intentional design**, and **educational excellence.**

We are guided by three core principles:

- Transparency – clear, structured, and accessible fee communication
- Integrity – fairness and consistency in all financial processes
- Value – delivering a rich, high-quality learning experience for every child

Our goal is to provide families with clarity and confidence, while upholding the **highest standards of education** and care.

Tuition Structure and Payment Options

Tuition fees are structured annually and vary based on:

- Year Group
- Programme Level

Payment Plans

- **Plan A – Annual Commitment (Preferred)**

- Full payment before the academic year begins
- 10% discount on the annual tuition fee
- Most cost-effective option

- **Plan B – Termly Instalments**

- 3 equal payments across the academic year
- Provides structured flexibility

Important Note

Selection of any payment plan DOES NOT alter the full academic year financial commitment.

Fee Structure

10% OFF ON ANNUAL COMMITMENT PLAN

Early Years Programme

Class	Age	Termly (TZS)	Annual Fee (TZS)
One-Time Admission Fee: TZS 1,500,000 (non-refundable)			
Toddler Class	1–2	4,900,000	14,600,000
Preschool Class	2–3	5,150,000	15,400,000
Nursery Class	3–4	5,400,000	16,200,000
Foundation Stage 1	4–5	5,700,000	17,000,000
Foundation Stage 2	5–6	5,950,000	17,800,000

Primary Programme

Year Group	Age	Termly (TZS)	Annual Fee (TZS)
One-Time Admission Fee: TZS 1,500,000 (non-refundable)			
Year 1	6-7	6,350,000	19,000,000
Year 2	7-8	6,350,000	19,000,000
Year 3	8-9	6,650,000	19,900,000
Year 4	9-10	6,650,000	19,900,000
Year 5	10-11	6,900,000	20,600,000
Year 6	11-12	6,900,000	20,600,000
Year 7	12-13	6,900,000	20,600,000

* Year 6 excludes Cambridge Checkpoint Examination Fee (+$300)

Age Chart

Category	Birthdates	Age (as Aug 31 2026)
Toddler Class	August 2025	1–2 Years
Preschool Class	August 2024	2–3 Years
Nursery Class	August 2023	3–4 Years
Foundation Stage 1	August 2022	4–5 Years
Foundation Stage 2	August 2021	5–6 Years
Primary Year 1	August 2020	6-7 Years
Primary Year 2	August 2019	7-8 Years
Primary Year 3	August 2018	8-9 Years
Primary Year 4	August 2017	9-10 Years
Primary Year 5	August 2016	10-11 Years
Primary Year 6	August 2015	11-12 Years
Primary Year 7	August 2014	12-13 Years

* School Placement will be based on age as of 31st August 2026 and overall school readiness

What The Fees Include

At Brookevalley, tuition reflects a comprehensive and enriched learning experience, including:

- Cambridge-aligned academic programme
- All Cambridge learning materials and books.
  Structured, guided, and research-informed teaching
- Purposefully designed learning environments
- Continuous assessment and feedback
- Social-emotional development and pastoral care

Additional Fees

Re-enrolment Fee

- Payable in advance to secure a place for the upcoming academic year, deductible from the first instalment.

Variable Cost (Where Applicable)

- School transport
- External examinations
- Educational trips and enrichment activities

Learning Support (If Required)

- English language development
- Targeted learning support

* All additional fees will be communicated in advance and agreed with parents.

Fees Policy

Payment Terms, Deadlines & Enforcement

- Fees are due strictly by the stated deadlines.
- Payments received after the due date are considered overdue.
- A grace period of up to 5 days may be granted at the School's discretion but should not be relied upon.
- The School reserves the right to deny, or restrict attendance where fees are unpaid, in line with the agreed payment schedule.
- Late payment charges of TZS 75,000 per week per child will apply until full settlement.
- Any dishonoured or failed payments will incur applicable bank charges.
- Continued non-payment may result in:
  - Restriction of attendance
  - Forfeiture of deposits
  - Academic and administrative restrictions
  - Cancellation of instalment arrangements
- Failure to comply with instalment terms will result in cancellation of the plan and all outstanding balances becoming immediately payable.
- The School reserves the right to pursue internal and/or legal recovery of unpaid fees.

Outstanding Balances & Restrictions

Students with outstanding fees may be subject to:

- Withholding of reports, transcripts, certificates, references, and letters
- Ineligibility for internal or external assessments/examinations
- Restriction on communication platforms (including parent portals and official groups)
- Ineligibility for re-enrolment

Fees Policy

Withdrawal, Notice & Refunds of Tuition Fees

- Written notice of withdrawal is required.

Where **full annual fees** have been paid:

- Minimum 4 weeks' notice before the academic year → 90% refund
- Withdrawal on or before 1 October → 60% refund
- Withdrawal on or before 1 December → 30% refund
- Withdrawal after 1 December → No refund

For **instalment plans:**

- A minimum of 6 weeks' written notice prior to the next instalment due date is required
- Instalments paid are non-refundable
- Future instalments are only waived where proper notice is given
- Attendance during any instalment period constitutes full acceptance and liability for that instalment
- If proper notice is not provided:
- The next instalment becomes immediately due and payable
- Deposits may be applied toward outstanding balances
- Any remaining balance remains payable and may be subject to recovery action
- Admission Fees are Non-refundable

Fees Policy

Absence & School Closure

- Fees remain payable in full and are non-refundable during periods of absence, including illness, travel, holidays, or other personal circumstances.
- Fees also remain payable where the School is required to close, restrict access, or adjust operations due to circumstances beyond its control, including (but not limited to) government directives, public health events, civil unrest, or other unforeseen disruptions.
- The School may adapt its methods of delivery (including remote learning), which will not affect fee obligations.
- Where applicable, the School may offer make-up days at its discretion.
- Calendar adjustments or unused school days do not entitle parents to refunds, credits, or concessions.
- No refunds or credits will be issued under such circumstances.
- Seats are confirmed only upon payment and are held in accordance with the agreed schedule.
- Fees are non-transferable and cannot be carried forward.
- Where a student is absent for 21 or more school days (consecutive or cumulative), the School reserves the right to require the student to repeat the academic year at its discretion.

General Provisions

- This policy should be read alongside the School's full Terms & Conditions.
- Fees are reviewed annually and may be adjusted.
- The School may conduct interviews or reviews where required.
- Non-receipt of invoices does not exempt payment obligations.
- The School reserves the right to amend this policy at any time with written notice.

Sibling Benefits

We value families within our community.

A **5%** sibling concession is applied:

- Applicable to tuition fees only
- Reviewed annually
- Not combined with other offers

Payment Commitment

Enrolment at Brookevalley constitutes a **full academic year commitment.**

Key expectations:

- Fees are invoiced annually
- Payment plan must be selected in advance
- Instalment plans remain fixed for the academic year

Flexibility With Responsibility

While we offer **structured flexibility:**

- Timely payment is essential for uninterrupted learning
- Delayed payments may result in restricted access to services
- Academic reports and records are released upon financial clearance.

Important Policy Principles

To ensure fairness and consistency:

- Tuition fees are non-refundable once a term has commenced
- Written notice is required for withdrawal
- All financial obligations must be cleared prior to exit

The Brookevalley Difference

At Brookevalley International School:

- Education is not transactional, it is transformational
- Every fee reflects intentional design and quality delivery
- Every child's journey is valued, nurtured, and guided

Account Details

Bank Name: Equity Bank (Tanzania) Limited
Account Name: Brookevalley International Limited
Account Number (TZS): 3004211961222
Swift Code: EQBLTZTZ
Bank Code: 047
Branch Code: 3004

Bank Name: NMB Bank Plc.
Account Name: Brookevalley International Limited
Account Number (TZS): 24110017264
Swift Code: NMIBTZTZXXX
Bank Code: NMIB
Branch Code: XXX

BROOKEVALLEY

INTERNATIONAL SCHOOL

"At Brookevalley, every investment in learning is an investment in your child's future -thoughtfully guided, purposefully designed, and built for excellence."

Masaki Peninsula, Dar es Salaam

admissions@brookevalleyinternational.co.tz